



# Nature Calgary **Member's Guide**

**August 2018**

## Memberships

Nature Calgary encourages the appreciation, observation, study, conservation and protection of the natural world in and around Calgary, Alberta. Our membership is diverse and our activities are open to naturalists of all skill levels, including children and adults. Everyone is welcome to join us.

To view the existing membership options, please view the Join Us page on the Nature Calgary website. The membership types offer the same benefits.

**See the current membership packages.**

## New Members

To become a Nature Calgary member, select your preferred membership type from the Join Us page. Fill out your information, submit a payment and sign the electronic waiver. You will receive a confirmation for your account, payment and waiver to your email.

Your Nature Calgary account will let you review and update your account, renew your membership, purchase event tickets at the member price and manage your email subscriptions.

**Become a Nature Calgary member.**

## Update or Renew your Membership

To update your contact information and renew your membership, select Member Login at the top or bottom of the website. Select one of the following options:

**Subscriptions:** Renew your membership

**Payments:** View previous payments

**Email Settings:** Change your email subscription settings

**Logout:** Log out of your account

When you renew your account, it will be extended one or two years past the expiry date (not the renewal date).

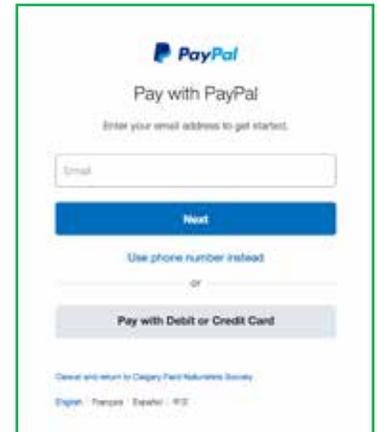
**Log into your Nature Calgary account.**

## Payment Options

You can submit a payment for membership or donations online with a credit card or mail.

### Online with a Credit Card

Payments are accepted online with the secure PayPal portal. You don't require a PayPal account to make a payment. To make an online payment for a new membership, renewal or donation, follow the prompts and you will be redirected to a secure PayPal portal. If you don't have a PayPal account, select "Pay with Debit or Credit Card".



### Mail or In-Person

If you prefer to pay with a cheque, complete the registration form online and select "Mail a Cheque". Or you can pay in person at Speaker Series meetings. Your account will begin or renew when your payment is processed.

## Email Subscriptions

Members can receive all, some or no email newsletters. Our newsletter lists include:

**Nature News:** Our newsletter with trips, events and news.

**E-notifications:** Reminders and updates for speakers and events

**Bird Study Group:** Updates and trip notices from the Bird Study Group

To update your email subscriptions, log into your Nature Calgary account and select Email Settings. Update your subscription options by selecting the newsletter lists you want to belong to.

**Update your email subscriptions.**

## Donations

Nature Calgary is a registered charity BN/Registration Number: 129831566RR0001. A tax receipt will be mailed to you for all donations over \$20. Online donations can't be added to online membership payments - they must be made separately.

**Make a donation.**

## Event Tickets

Most of Nature Calgary's trips and events are free for Nature Calgary members, but there are a few events with a fee to cover the additional expenses. For example, the annual bus trip and banquet require a ticket.

Nature Calgary members can receive a discounted price for event tickets. To purchase tickets at a discounted price, log into your Nature Calgary account. You will receive a PayPal receipt and a ticket will be emailed to you.

If you prefer to purchase tickets with a cheque, please mail your payment to Nature Calgary or submit in-person at the next event.

**Log into your Nature Calgary account to purchase tickets at a discount.**

## Quick Links

**Become a member**

**Log into your account**

**Renew your membership**

**Forgot your password?**

**Update your email preferences**

**Make a donation**

## Contact Us

For any questions about your Nature Calgary membership, contact the membership secretary.  
**membership@naturecalgary.com**

If you are having any issues with the website (such as submitting a PayPal payment, updating your account, making a donation or updating your email preferences), contact the Nature Calgary webmaster.

**webmaster@naturecalgary.com**

General comments can be sent via our online contact form.

**General inquiries**

Nature Calgary  
PO BOX 981,  
Calgary, Alberta, T2P 2K4